

MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA

The City Board of Education of the City of Muscle Shoals, Alabama, met for a special meeting of the Board in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, which is the customary place of holding the meetings of said Board on July 1, 2020, at 7:30 a.m. The secretary called the roll with the following results:

Present:	Clayton Wood	Marilyn Davis
	Celia Rudolph	Farrell Southern
Absent:	Jamie Stoddard	

Also present was Dr. Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Sherry Langley, Chief School Financial Officer. Also present were Tracy Moore and Tamra Counts, representatives for the Alabama Education Association and Muscle Shoals Education Association, respectively.

The secretary stated that due notice had been given to and receipt thereof acknowledged by each member of the Board prior to the meeting. Upon motion duly made and seconded and unanimously adopted, it was ordered that a copy of the notice of special meeting be inserted in the minutes of this meeting at the end thereof.

In the absence of Board President Stoddard, Vice President Wood declared a quorum present and the special meeting duly and legally constituted and open for the transaction of business.

A motion to approve the July 1, 20120, agenda was made by Dr. Davis and seconded by Mr. Southern. There was no discussion and the motion was subsequently approved with four yes votes.

Mr. Wood proceeded with the agenda items.

Business Action Items

Superintendent Holden recommended revisions to the systemwide 2020-2021 School and Twelve Month Employee Holiday calendars. A motion to approve the superintendent's recommendation was made by Dr. Rudolph and seconded by Dr. Davis. In discussion, Dr. Holden explained the revisions and how they impacted students and employees. There were no questions from the Board. The superintendent's recommendation was subsequently approved by four yes votes. The revised calendars are shown at the end of these minutes.

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent’s recommendation was made by Mr. Southern and seconded by Dr. Rudolph. No discussion followed and the superintendent’s recommendation was approved by four yes votes. For the benefit of the audience, the Personnel Report was read by Dr. Holden. The Personnel Report is shown at the end of these minutes.

Superintendent Holden recommended approval of temporary board policy revisions/exceptions related to Covid-19 and new regulations under Title IX law. Dr. Holden explained that current policy is restrictive on who can participate in virtual school. The state mandates Pre-K through Grade 12 so local policy needed to be adjusted. A motion to approve the superintendent’s recommendation was made by Dr. Rudolph and seconded by Dr. Davis. A motion to table the policy action until the next regular meeting to allow time for dissemination to educational groups was made by Mr. Southern and seconded by Dr. Rudolph. No further discussion followed and the superintendent’s tabling recommendation was approved by four yes votes.

Superintendent’s Comments/Report

Superintendent Holden thanked the Board for coming to the early morning special meeting on his first day as superintendent. Dr. Holden made comments relating to COVID-19 and gave a few details about the SSA conference and Dr. Mackey’s Roadmap.

Dr. Holden mentioned upcoming federal mandates on Title IX. More information will be provided later. The policy pipeline will follow in July.

A four hour session was held with administrators on Monday regarding the school system’s reopening plan. An information blast memo giving a status update will be sent out to families/community. Right now, approximately 10% of Muscle Shoals’ families are requesting an “all virtual” education.

Mr. Wood asked for a motion to adjourn. A motion was made by Mr. Southern and seconded by Dr. Davis. The motion was approved by four yes votes.

Minutes approved:

Attest:

Chad Holden

SEAL

Muscle Shoals City Schools Personnel Action Report

I. Resignation

1. Tina Green
Teacher at Howell Graves Preschool, Effective immediately.

II. Transfer/Reassignment

1. Jill Conner
From teacher – first grade at Highland Park Elementary to Teacher – intervention at Highland Park Elementary, Effective August 03, 2020.
2. Megan Smith
From teacher – unassigned at Highland Park Elementary to Teacher – first grade at Highland Park Elementary, Effective August 03, 2020.

III. Other/Contract Employment or Supplemental Assignment

1. Janet Burnett
Calculated regular hourly rate for attending “Train the Trainer” training in July for approximately 15 hours. She will receive training on the Schoology information delivery system being implemented by the State Department of Education for virtual instruction of Alabama students as a result of the Covid-19 pandemic.
2. Cheryl Lockhart
Calculated regular hourly rate for attending “Train the Trainer” training in July for approximately 15 hours. She will receive training on the Schoology information delivery system being implemented by the State Department of Education for virtual instruction of Alabama students as a result of the Covid-19 pandemic.



MUSCLE SHOALS CITY SCHOOLS

REVISED 2020-2021

New Teacher Orientation Friday, July 31, 2020

Institute DayMonday, August 3, 2020

Teacher Work Days/Professional DevelopmentAugust 4-7, 2020

Students Report for ClassMonday, August 10, 2020

Labor Day Holiday Monday, September 7, 2020

Remote Learning Day Friday, October 9, 2020

Remote Learning Day..... Monday, October 12, 2020

Veterans’ Day Holiday Wednesday, November 11, 2020

Thanksgiving Holidays..... Monday through Friday, November 23-27, 2020

Last School Day before Christmas Holidays(*early release) Friday, December 18, 2020

End of First SemesterFriday, December 18, 2020

Teacher Flex DayTuesday, January 5, 2021

Teacher Work Day Wednesday, January 6, 2021

Schools Open after Christmas Holidays..... Thursday, January 7, 2021

Martin Luther King, Jr. Holiday.....Monday, January 18, 2021

Presidents’ Day.....Monday, February 15, 2021

Spring BreakMonday through Friday, March 22-26, 2021

Good FridayFriday, April 2, 2021

End of School Term for Students(*early release) Wednesday, May 26, 2021

Graduation Thursday, May 27, 2021

Teacher Work Day/End of Teacher Contract..... Thursday, May 27, 2021

Memorial Day Holiday..... Monday, May 31, 2021

	<u>First Semester</u>	<u>Second Semester</u>
<i>Students</i>	88	92 = 180
<i>Teachers</i>	92	95 = 187

<p><i>MUSCLE SHOALS CITY SCHOOLS</i></p> <p><i>REVISED 2020-2021 HOLIDAYS</i></p> <p><i>TWELVE MONTH EMPLOYEES</i></p>

Long days start Tuesday, May 26, 2020 following Memorial Day off.

Monday through Thursday work weeks begin June 1 and run through the week of July 20. Friday, July 24, will be the last Friday off. Regular work hours resume Monday, July 27. New teacher orientation is Friday, July 31, 2020. (You are off July 1 because you are working May 29.)

I. Maintenance and Custodial Employees:

2020

- A. July 1 & 2 Independence Day (2)
- B. September 7 Labor Day (1)
- C. November 11 Veterans Day (1)
- D. November 25-27 Thanksgiving (3)
- E. December 21-25 Christmas (5)

2021

- F. January 1 New Year's Day (1)
- G. January 18 Martin Luther King (1)
- H. February 15 Presidents' Day (1)
- I. May 31 Memorial Day (1) (16)

II. Office and School Employees:

2020

- A. July 1 & 2 Independence Day (2)
- B. September 7 Labor Day (1)
- C. October 12 Fall Break/Remote Learning Day (1)
- D. November 11 Veterans Day (1)
- E. November 23-27 Thanksgiving (5)
- F. December 21-January 1 Christmas/New Years (10)

2021

- G. January 4 Christmas/New Years (1)
- H. January 18 Martin Luther King (1)
- I. February 15 Presidents' Day (1)
- J. March 22-26 Spring Break (5)
- K. April 2 Good Friday (1)
- L. May 31 Memorial Day (1) (30)